

Checklist compulsory documents

- copy of passport
- signed mortgage application form (including declaration for data-exchange and transfer, Schufa)
- Experian

income documents

- last 3 wage/salary payslips/last pension approval certificate
- last Income Tax Certificate (P60)
- copy of the rental agreement/list of tenants
- property specifications
- account statements for the last 3 months
- verification of equity
- Employment certificate (explaining contract type and income)

property documents

- sales brochure of the property (incl. photos)
- certificate of title (max. 3 months old)
- purchase contract (draft)
- official site plan
- partition deed (freehold apartment)
- building specifications/architectural drawing
- living and usable area calculation
- calculation of converted space
- total cost calculations
- information of domestic property management adress and min. 3 years, full management services and hiring flats